



Strategic Performance and Finance Committee

Meeting Minutes

Wyoming Workforce Development Council
8/21/2024 1:30 PMMDT

Attendance

Present:

Members: Tony Cross, Tina Conley, Michael Kercher, Travis Lawrence, Dan Meyer, Brenda Morgan, Charlie Wilson

Guests: Jennifer Cassidy, Tony Glover, Lacey LaVake, Melissa Lovet, Trevor Mansfield, Michael Moore, Holly McKamey Simoni, Kristy Tyrney, Jennifer Wilch

Absent:

Members: Ryan Berger, Katie Hogarty

I. Convene (Presenters: Travis Lawrence)

Meeting convened at 1:30pm.

II. Roll Call (Presenters: Jennifer Wilch)

Jennifer Wilch took roll call and noted we have a quorum.

III. Approval of July Minutes

Presenters: Travis Lawrence

Motion:

Approval of July Minutes

Motion moved by Brenda Morgan and motion seconded by Tina Conley. Approval of July minutes passed.

IV. Budget & Expenditures

Presenters: Jennifer Cassidy

Regarding local funds, 20.87% of 2024 grant funds have been spent with \$1,983,029 remaining, 73.66% of 2023 grant funds have been spent with \$1,307,945 remaining, 96.35% of 2022 grant funds have been spent with \$181,688 remaining. Regarding WWDC expenditures, none of the 2024 grant funds have been spent with \$427,230 remaining, 51.15% of the 2023 grant funds have been spent with \$232,720 remaining, and 100% of the 2022 grant funds have been spent. 55.21% of the total budget has been spent with \$659,953 remaining as of the end of July.

Motion:

Approval of Budget & Expenditures

Motion moved by Tina Conley and motion seconded by Michael Kercher. Motion to approve budget and expenditures passed.

V. Big Horn Basin Next Gen Support Grant Funding Request

Presenters: Jennifer Wilch

Motion:

Approval of Big Horn Basin Next Gen Support Grant Funding Request

Motion moved by Michael Kercher and motion seconded by Tina Conley. Motion to approve the Big Horn Basin Next Gen Support Grant funding request passed.

VI. Next Gen Sector Partnership Support Grant Spending Target Discussion (Presenters: Tony Cross)

Next Gen Sector Partnerships committee chairman Tony Cross presented a discussion on behalf of the Next Gen Sector Partnerships committee regarding the revision of language on the Next Gen Support Grant application, explaining that some of the guidelines on the application have out-of-date language. The Next Gen committee provisionally agreed to update the amount listed on the application from \$5,000 to \$25,000, as none of the previous support grants approved have been below \$5,000. The goal is to provide adequate support grants to strengthen partnerships and streamline the process. Tony also conveyed the committee's desire to have a line item spending target. The Next Gen committee proposed \$100,000 as a good starting place, and not all of the allocation must be expended in a fiscal year. In order for partnerships across Wyoming to achieve the next level in their endeavors, it will require grant money. Each of the partnerships are dedicating their time and greatly benefit from financial support. Chair Lawrence requested additional figures from the DWS Fiscal staff before the committee moves forward.

VII. ETPL

Presenters: Lacey LaVake

Lacey LaVake presented two new programs that include a Medical Assistant Certification from Eastern Wyoming Community College and the Certified Nursing Assistant program with Wyoming Professional Training, LLC. Lacey recommended approval of these two new programs.

Motion:

Approval of ETPL List

Motion moved by Michael Kercher and motion seconded by Brenda Morgan. Approval of ETPL passed.

VIII. Adjourn

Presenters: Travis Lawrence

Meeting adjourned at 2:24pm.